
MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 10, 2025

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
 Division 1 Councillor Jim Range
 Division 2 Councillor Gordon Spencer
 Division 3 Councillor Rob Blais
 Division 4 Councillor Ken Hergott
 Division 5 Councillor Lane Nedelec
 Division 6 Councillor Victor Hamm - Virtual
 Chief Administrative Officer Shiloh Bronken

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
 Taylar Roberts, Maintenance Supervisor
 10:30 a.m. Paige Hundt, Municipal Planner

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:00 a.m.

AGENDA

0731 – 25 That the November 10, 2025 agenda be accepted as circulated.

CARRIED

MINUTES

0732 – 25 That the October 28, 2025 meeting minutes be approved as circulated.

CARRIED

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor joined the meeting at 9:05 a.m.

CREDIT CARD LIMIT(S) – INCREASE

0733 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to increase the RM of Mervin No. 499 credit card limits with Collabria as follows:

- Total Combined Limit of All Cards - \$75,000.00;
- Increase Municipal Foreman - \$30,000.00;
- Increase Deputy Chief Administrative Officer - \$15,000.00;
- Increase Chief Administrative Officer - \$15,000.00; and
- ADD Maintenance Supervisor - \$15,000.00.

CARRIED

PURCHASING POLICY REVISIONS

0734 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 requests the Purchasing Policy to be amended to include the Deputy Chief Administrative Officer and Maintenance Supervisor, in addition to the thresholds identified in Resolution 0733 – 25.

CARRIED

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SPRING 2026 GRAVEL CRUSHING TENDER AWARD

- 0735 – 25 HAMM** That the Rural Municipality of Mervin No. 499 award the 2026 Gravel Crushing Tender at NW 09-51-19-W3 (Cormack Pit) and NW 31-51-19-W3 (Johnson Pit A) to Kirsch Construction (2008) Ltd. to crush a combined total of 75,000 cubic yards for the Municipality, providing their tender is compliance with respect to the tender request and signing of a contract within one week from the notice of awarding the tender, as per the following:
- NW 09-51-19-W3 (Cormack Pit)
25,000 cubic yards of 1-inch type traffic gravel at \$6.27 per cubic yard plus applicable taxes;
 - NW 31-51-19-W3 (Johnson Pit A)
50,000 cubic yards of 1-inch type traffic gravel at \$6.88 per cubic yard plus applicable taxes; and
 - Screened Gravel / Reject at \$3.00 per cubic yard plus applicable taxes.

CARRIED

RM OF PARKDALE NO. 498

- 0736 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 declines the Road Maintenance Agreement as proposed by the RM of Parkdale No. 498. Furthermore, that Administration proposes a Memorandum of Understanding for the maintenance of the road which lies west of Section 30 and 31-52-18-W3, known as "Evergreen Acres Access".

CARRIED

SW 13-51-21-W3 – MAIN SHOP LAND EXPANSION

- 0737 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 TABLES discussion and decision on SW 13-51-21-W3 – Main Shop Land Expansion to the November 25, 2025 regular council meeting.

CARRIED

PUBLIC WORKS REPORT

- 0738 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges the Public Works Report as presented by Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts as discussed.

CARRIED

IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(B)

- 0739 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an "In-Camera" Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 10:25 a.m.

CARRIED

RECONVENE REGULAR MEETING

- 0740 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 resumes the open session of the November 10, 2025 Council Meeting at 10:45 a.m.

CARRIED

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor left the meeting at 10:51 a.m.
Paige Hundt, Municipal Planner joined the meeting at 10:52 a.m.

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PUBLIC HEARING

0741 – 25 BLAIS That the Rural Municipality of Mervin No. 499 recess the November 10, 2025 regular meeting at 10:58 a.m. to move into a Public Hearing.

CARRIED

RECONVENE REGULAR MEETING

0742 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 resumes the open session of the November 10, 2025 Council Meeting at 11:19 a.m.

CARRIED

MUNICIPAL PLANNER UPDATE REPORT

0743 – 25 SPENCER That the Rural Municipality of Mervin No. 499 accepts the Summary and Update report presented by Paige Hundt, Municipal Planner as circulated and discussed.

CARRIED

OCTOBER DEVELOPMENT REPORT

0744 – 25 RANGE That the Rural Municipality of Mervin No. 499 accepts the October 2025 Development Report as presented by Paige Hundt, Municipal Planner as circulated and discussed.

CARRIED

TARGETED SECTOR SUPPORT GRANT EXTENSION REQUEST – TURTLE LAKE LAKESHORE AND WATERSHED MANAGEMENT STUDY

0745 – 25 HERGOTT That the Rural Municipality of Mervin No. 499, with support of the partners, request an extension of the Target Sector Support Grant – Intake 7 for the Turtle Lake Lakeshore and Watershed Management Study to July 31, 2026.

CARRIED

DEVELOPMENT APPEAL BOARD NOTICE OF DECISION 02-2025

0746 – 25 HAMM That the Rural Municipality of Mervin No. 499 acknowledges the Development Appeal Board Decision for appeal #02-2025 dated November 3, 2025.

CARRIED

SASKATCHEWAN MUNICIPAL BOARD NOTICE OF DECISION PAC 2025-0003

0747 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the Saskatchewan Municipal Board Notice of Decision for Appeal: PAC 2025-0003 dated October 28, 2025.

CARRIED

DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE

0748 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 denies the Discretionary Use Permit #250044-050 Lot 47, Block 7, Plan No. 90B08108 SSVB as the application does not indicate clear progress towards transition to an allowable permanent principal use.

CARRIED

DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE

0749 – 25 RANGE That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for #250064-098 Lot 1, Block 1, Plan No. 83B046001 SAND.

CARRIED

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DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE

- 0750 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for #250065-080 Lot 5, Block 7, Plan No. 83B14088 SAND, with the condition that potential buyers are aware and understand the details for the discretionary use permit and the RV regulations in the RM.

CARRIED

Paige Hundt, Municipal Planner left the meeting at 11:31 a.m.

BYLAW 2025-21 ASSEMBLY OF MEMBERS FOR BRIGHTSAND LAKE REGIONAL PARK

- 0751 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2025-21 Assembly of Members for Brightsand Lake Regional Park Authority at the November 10, 2025 Council Meeting.

CARRIED

- 0752 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2025-21 Assembly of Members for Brightsand Lake Regional Park Authority at the November 10, 2025 Council Meeting.

CARRIED

CONSIDERATION OF THREE READINGS OF BYLAW 2025-21 ASSEMBLY OF MEMBERS FOR BRIGHTSAND LAKE REGIONAL PARK

- 0753 -25 RANGE** That the Rural Municipality of Mervin No. 499 approves consideration of three readings with adoption of Bylaw 2025-21 Assembly of Members for Brightsand Lake Regional Park at the November 10, 2025 Council Meeting.

UNANIMOUSLY CARRIED

BYLAW 2025-21 ASSEMBLY OF MEMBERS FOR BRIGHTSAND LAKE REGIONAL PARK

- 0754 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 completes third reading with adoption of Bylaw 2025-21 Assembly of Members for Brightsand Lake Regional Park Authority at the November 10, 2025 Council Meeting.

CARRIED

RECESS

- 0755- 25 SPENCER** That the Rural Municipality of Mervin No. 499 recess the November 10, 2025 meeting at 12:00 p.m.

CARRIED

RECONVENE MEETING

- 0756 – 25 RANGE** That the Rural Municipality of Mervin No. 499 reconvenes the November 10, 2025 meeting at 12:30 p.m.

CARRIED

DIVISION BOUNDARY REVIEW COMMITTEE

- 0757 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 requests a Committee be struck pursuant to the Division Boundary Review Policy for January 2026 with the following members:
- Reeve Gerry Ritz (Alternate: Deputy Reeve Gordon Spencer);
 - Division 1 Councillor Jim Range;
 - Division 4 Councillor Ken Hergott; and
 - Chief Administrative Officer, Shiloh Bronken.

CARRIED

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SARM 2026 INSURANCE LIMITS

- 0758 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges the following SARM Insurance Coverage Limits for 2026:
- General Liability: \$3M, with an additional \$4M in excess coverage;
 - Errors & Omissions: \$2M;
 - Fidelity Bond: \$200,000.00; and
 - Money & Securities: \$25,000.00.

CARRIED

2025 ANNUAL REPORT OF MUNICIPAL WEED INSPECTOR

- 0759 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges and accepts the 2025 Annual Report of Municipal Weed Inspector as submitted by Z. Bonaire on November 4, 2025.

CARRIED

HOLIDAY PARTY FOR COUNCIL, STAFF, AND SPOUSES

- 0760 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the Holiday Party on January 9, 2025 at the Turtleford Lions Hall. Furthermore, that the RM will cover the costs of the hall rental and meal.

CARRIED

TAX CANCELLATION FOR LOT 17, BLOCK 5, PLAN NO. 101855684 POWM

- 0761 – 25 RANGE** That the Rural Municipality of Mervin No. 499 cancels the municipal portion of the 2025 Tax Levy from Lot 17, Block 5, Plan No. 101855684 in the Organized Hamlet of Powm Beach effective October 16, 2025 as the improvement has been removed per Permit #: 250053-022, dated September 17, 2025.

CARRIED

EMERGENCY COORDINATOR – CONTRACT FOR SERVICES

- 0762 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 enters into a Contract for Services, for a one (1) year period with a possible extension by resolution, with Patrick Reid, effective January 1, 2026 as a requirement pursuant to *The Emergency Planning Act*. Furthermore, the Project Timeline with deadlines for the RM Emergency Planning documents, as presented, is approved.

CARRIED

RIVERSIDE HEALTH COMPLEX – LONG TERM CARE DONATION REQUEST

- 0763 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 provides two (2) \$50.00 car wash cards for the Riverside Health Complex Long-Term Care Gift Card Wreath Donation request dated November 1, 2025, to support the purchase of new Christmas trees, gifts, and supplies for the resident programs.

CARRIED

TOWN OF TURTLEFORD AND RM OF MERVIN FIRE ASSOCIATION – BUDGET VS. ACTUAL AS OF OCTOBER 31, 2025

- 0764 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges the Budget vs. Actual as of October 31, 2025 of the Town of Turtleford and RM of Mervin Fire Association as submitted by Administrator D. Kahl-Lundberg.

CARRIED

MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 10, 2025

TURTLEFORD & DISTRICT VET BOARD

- 0765 – 25 RANGE** That the Rural Municipality of Mervin No. 499 requests Administration to wind up the Turtleford and District Vet Board as of December 31, 2025, with the funds held in trust by the RM of Mervin No. 499, to be disbursed, based on Townships, as follows to the current members of the Turtleford and District Vet Board:
- Rural Municipality of Turtle River No. 469 (6.3 TWP) – 33.3%; and
 - Rural Municipality of Mervin No. 499 (13 TWP) – 66.7%.
- Furthermore, the funds received from this wind-up transaction be utilized for maintenance and repairs of the Protective Services Building.

CARRIED

NORTH CENTRAL TRANSPORTATION PLANNING COMMITTEE WORKSHOP – FEBRUARY 17, 2026

- 0766 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 registers the following representatives for the Policy Implementation and Performance Workshop hosted by North Central Transportation Planning Committee on February 17, 2026 at the St. Walburg Parish Hall:
- Deputy Reeve Gordon Spencer;
 - Division 4 Councillor Ken Hergott;
 - Division 6 Councillor Victor Hamm; and
 - Chief Administrative Officer Shiloh Bronken.

CARRIED

IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(B)

- 0767 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an “In-Camera” Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 1:50 p.m.

CARRIED

Chief Administrative Officer requested to leave the meeting at 2:05 p.m. and rejoined the meeting at 2:25 p.m.

RECONVENE REGULAR MEETING

- 0768 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 resumes the open session of the November 10, 2025 Council Meeting at 2:35 p.m.

CARRIED

SALARY SCHEDULE REVISIONS EFFECTIVE JANUARY 1, 2026

- 0769 – 25 RITZ** That the Rural Municipality of Mervin No. 499 approves the Salary Schedule revisions as follows:
- Increase to all Salary Grids of 5% reflects the SARM recommendations and the cost-of-living review.

CARRIED

OCTOBER 2025 WATER TREATMENT PLANT DAILY LOGS

- 0770 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the October 2025 Daily Water Logs, as submitted by the Operators, for the following hamlets:
- Evergreen Acres;
 - Livelong; and
 - Spruce Lake.

CARRIED

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MUNICIPAL SEWAGE LAGOON INSPECTION REPORT

- 0771 – 25 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges receipt of the following 2025 Municipal Sewage Lagoon Inspection Reports, as presented by R. Matthews – Certified Wastewater Operator:
- Evergreen Acres: SK05EG0300;
 - Livelong: SK05EG0073; and
 - Spruce Lake: SK05EG0060.

CARRIED

ORGANIZED HAMLET OF EVERGREEN ACRES, TURTLE LAKE MEETING MINUTES

- 0772 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges receipt and acceptance of the following minutes from the Organized Hamlet of Evergreen Acres:
- May 19 and October 27, 2025.

CARRIED

ORGANIZED HAMLET OF MOWERY BEACH – AGREEMENT

- 0773 – 25 HAMM That the Rural Municipality of Mervin No. 499 approves the Reeve and CAO to endorse the Agreement as recommended by the Organized Hamlet of Mowery Beach.

CARRIED

EXEMPTION FROM SECTION 11-2 OF *THE SASKATCHEWAN OCCUPATIONAL HEALTH AND SAFETY REGULATIONS, 2020* PURSUANT TO SECTION 3-85 OF *THE SASKATCHEWAN EMPLOYMENT ACT (SNOW REMOVAL)*

- 0774 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges correspondence from Colin Warnecke, Manager of Risk Management, SARM dated November 5, 2025 of the exemption granted by the Executive Director of the Occupational Health and Safety Branch, as it pertains to Section 11-2 of *The Saskatchewan Occupational Health and Safety Regulations, 2020* pursuant to Section 3-85 of *The Saskatchewan Employment Act (Snow Removal)*.

CARRIED

CORRESPONDENCE OF NOVEMBER 10, 2025

- 0775 – 25 RANGE That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the November 10, 2025 regular meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF NOVEMBER 10, 2025

- 0776 – 25 RANGE That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27570 to cheque #27605 (\$102,018.57), manual cheque #1512-Man to #1523-Man (\$303,420.26), and payroll (\$108,246.10), totaling \$513,684.93 for payment.

CARRIED

OFFICE EXPANSION UPDATE

- 0777 – 25 RITZ That the Rural Municipality of Mervin No. 499 requests an update be brought to the November 25, 2025 Council Meeting for the Office Expansion with respect to the general costs.

CARRIED

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ADJOURNMENT

0778 – 25 BLAIS

That the November 10, 2025 meeting be adjourned at 3:00 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE

Initial: 
Deputy Reeve
Initial: 
Administrator